



Household Hazardous Waste Eight-Hour Refresher Training Technical Guidance Document SW-2005-G1

KAR 28-29-1102(e) states that all persons responsible for the sorting, segregating, or processing of household hazardous waste (HHW) must take a minimum of 24 hours of classroom training related to the proper handling of hazardous materials and must take a minimum of eight hours of annual refresher training. This guidance document explains the approved methods to fulfill the refresher training obligation.

Required Training

Eight hours of refresher training is required each year to meet the regulatory requirement. There are a number of training options available:

- Eight hours of HAZWOPER refresher training or the equivalent as approved by KDHE.
- Attendance at the WORKS! Conference HHW sessions (a Certificate of Attendance must be received).
- Completion of the on-line HHW annual refresher course.
- Certified pesticide applicator recertification.
- Equivalent training as approved by KDHE.

Records

A log of the subject material and the review time must be maintained, signed by the HHW supervisor, and kept at the facility or at another designated location (KAR 28-29-1105). These records must be available for inspection by KDHE staff.

Equivalent Training

Education or experience may be substituted for the required training, subject to approval by KDHE on an annual basis. A request must be

submitted to the department on a form provided by the department at least 30 days prior to the date by which the training should be completed. Some types of equivalent training may be approved by KDHE as refresher training for multiple years.

Examples of equivalent training include:

- An academic degree, college courses, seminars, classes, or vocational courses in an appropriate field of study, e.g. environmental science, chemistry, or industrial safety.
- Experience with related chemical or safety procedures through working or on-the-job training through the following: the military, law enforcement, the fire department, or emergency management.

Recommended Training

All volunteers and staff who receive HHW from the public, but do not sort or segregate the HHW, should receive on-site orientation training prior to the event.

HHW satellite facility staff who receive, sort, or segregate HHW, but do not process HHW, should take at least eight hours of training from one of the options listed in the "Required Training" section of this document.

For additional information regarding the proper management of solid or hazardous waste in Kansas, you may contact the Bureau of Waste Management at (785) 296-1600, or the address at the beginning of this document, or visit the Bureau's website at <http://www.kdheks.gov/waste/>.